

**IDAHO BOARD OF LANDSCAPE ARCHITECTS**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 4/14/2020**

**BOARD MEMBERS PRESENT:** Jon F Breckon - Chair  
Bryce Olberding  
James H Opdahl

**DIVISION STAFF:** Kelley Packer, Division Administrator  
Dawn Hall, Deputy Division Administrator  
Julie Eavenson, Licensing Group Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Crema, General Counsel  
Rob McQuade, Legal Counsel  
Lori Rodenspiel, Board Specialist  
Pam Rebolo, Board Specialist

The meeting was called to order at 9:00 AM MDT by Jon F Breckon.

**COVID-19 TEMPORARY APPLICATION PROCESSES**

The Board discussed assigning a Board member to look at complete applications between meetings during the COVID-19 pandemic. Board members also discussed granting the authority to the Board specialist to issue licenses for those applicants using their CLARB record.

Mr. Olberding made a motion to grant authority to the Board specialist to issue licenses to those applicants that are using a CLARB report and have met all requirements. Mr. Opdahl seconded the motion. Motion carried.

Mr. Olberding made a motion that in between Board meetings the Board chair, or another Board member, can review the applications of those who do not have a CLARB record, and grant licensure without having to host a special conference call. Mr. Opdahl seconded the motion. Motion carried.

**EXECUTIVE SESSION**

Mr. Opdahl made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Mr. Olberding. The vote was: Mr. Breckon, aye; Mr. Olberding, aye; and Mr. Opdahl, aye. Motion carried.

Mr. Opdahl made a motion to come out of executive session. It was seconded by Mr. Olberding. Motion carried.

## **APPLICATIONS**

Mr. Olberding made a motion to approve the following for licensure:

LA – 16892	Emily Marie Voges
LAI –16883	Staci Page

It was seconded by Mr. Opdahl. Motion carried.

**NEXT MEETING** was not scheduled at this time.

## **ADJOURNMENT**

Mr. Opdahl made a motion to adjourn the meeting at 9:47 AM MDT. It was seconded by Mr. Olberding. Motion carried.

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Jon F Breckon, Chair